AssetW**O**RKS

Ai

SpaceSync

Space Updates Just Got Faster and Easier

SpaceSync is an optional feature that allows you to get

space data into AiM quickly and easily. Data is loaded from a standard Excel spreadsheet format, allowing intuitive and easy data updates. All standard AiM validation is applied before data updates are posted, removing any worries about bad data getting into the system.

Key Benefits

- Create or update space data in AiM quickly and easily using standard AiM screens
- Data is read in from standard Excel spreadsheets
- Update or add new locations en masse
- Maintain the standards and integrity of all of your space data
- Space updates include: location data, occupancy, grants, programs, and occupants
- User-defined field values are supported for locations and occupancy, allowing updates to custom data elements tracked within AiM

Solving Your Space Data Problems

- A set of **purpose-built screens inside AiM** that allow exporting, importing, and reviewing space data changes.
- **Standard spreadsheet (Excel) format** supported for both importing and exporting.
- All standard AiM validation is applied before updates are posted removing any worries about bad data getting into the system.
- Reviewer has the ability to **approve or reject all data** changes before they are applied.



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A Unique Approach

Purpose-built screens inside AiM alleviate the need for any custom-build interfaces to load and update space data



- SpaceSync Import imports space data in a standard, pre-defined Excel format
- **SpaceSync** allows review, approval/rejection, and export of space data

SpaceSync

SpaceSync Import

AiM 🔳	SpaceSync Imp	port					Jo	sh Abo	ut Help	Logout
New	Search									
1044				Last Edited by Josh Carr On 3/30/20 2:21 PM	Status	Processed				
Tucson updates -	2020 Q1									
Space Upd	ates									
SpaceSync	Region	Facility	Property	Description						
<u>1057</u>	AZ	TCS	TCS1003	Tucson updates - 2020 Q1						
1058	AZ	TCS	TCS1001	Tucson updates - 2020 Q1						

Importing can be used to create one or more SpaceSync records from an Excel file with space data in the pre-defined format.

SpaceSync-Excel

1	A	8	C	D	E	F	G	н	1	1	K	L.	M	N	0
1	new_aim_location				flr_id	location_code	description	loc_status	loc_type_group		space_type		company_id	dept_id	00_00
		AZ	TCS	TCS1001	1		Classroom	USE			ASSIGNABLE	12.0			
		AZ	TCS	TCS1001	1	105	Classroom Service	USE		115	ASSIGNABLE	13.0			
		AZ	TCS	TCS1001	1	105	Class Laboratory	USE			ASSIGNABLE	2.0			
		AZ	TCS	TCS1001	1	107	Class Laboratory Service	USE		215	ASSIGNABLE	3.0			
6		AZ	TCS	TCS1001	1	108	Open Laboratory	USE		220	ASSIGNABLE	4.0			
		AZ	TCS	TCS1001		109	Open Laboratory Service	USE		225	ASSIGNABLE	4.1			
8		AZ	TCS	TCS1001		110	Research/Nonclass Laboratory	USE			ASSIGNABLE	4.2			
9		AZ	TCS	TCS1001		111	Research/Nonclass Laboratory Service	USE		255	ASSIGNABLE	4.3			
10		AZ	TCS	TCS1001		112	Office	USE		310	ASSIGNABLE	5.0			
11	N	AZ	TCS	TCS1001	1	113	Office Service	USE			ASSIGNABLE	6.0			
12	N	AZ	TCS	TCS1001	1	114	Conference Room	USE		350	ASSIGNABLE	6.1			
13		AZ	TCS	TCS1001	1	115	Conference Room Service	USE		355	ASSIGNABLE	6.2			
14	N	AZ	TCS	TCS1001	1	116	Study Room	USE			ASSIGNABLE	6.3			
15		AZ	TCS	TCS1001	1		Stack	USE		420	ASSIGNABLE	7.0			
16	N	AZ	TCS	TCS1001	1	118	Open-Stack Study Room	USE		430	ASSIGNABLE	8.0			
17	N	AZ	TCS	TCS1001	1	119	Processing Room	USE		440	ASSIGNABLE	9.0			
18	N	AZ	TCS	TCS1001		120	Study Service	USE			ASSIGNABLE	1.0			
19	N	AZ	TCS	TCS1001	1	121	Armory	USE		510	ASSIGNABLE	10.0			
20	N	AZ	TCS	TCS1001	1	122	Armory Service	USE		515	ASSIGNABLE	11.0			
21	N	AZ	TCS	TCS1001	1	123	Athletic or Physical Education	USE		520	ASSIGNABLE	12.0			
22		AZ	TCS	TCS1001	1	124	Athletic Facilities Spectator Seating	USE		523	ASSIGNABLE	13.0			
23	N	AZ	TCS	TCS1001		125	Athletic or Physical Education Service	USE		525	ASSIGNABLE	2.0			
24	N	AZ	TCS	TCS1001		126	Media Production	USE		530	ASSIGNABLE	3.0			
25	N	AZ	TCS	TCS1001	1	127	Media Production Service	USE			ASSIGNABLE	4.0			
26	N	AZ	TCS	TCS1001	1	128	Clinic	USE		540	ASSIGNABLE	4.1			
27	N IOCO	AZ	TCS	TCS1001	1	129	Clinic Service	USE		545	ASSIGNABLE	4.2			

Contains separate tabs for location, occupancy, programs, grants, and occupants data, as well as user-defined fields data for locations and occupancy.

SpaceSync

C Back Edit	New	Search											
ction	1058				Last Edited by Josh Ca	rr On 3/30/20 2:21 PM	Status	Pending					
lony mel	Tucson updat	tes - 2020 Q1											
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tatus History elated Documents		ARIZONA		Updated		97							
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		TUCSON		New		0	Manual Rework						
	Property	TC51001											
		1001 N. Mesa		Rejected		٥							
	SpaceSy	SpaceSync Location											
	Location	floor	Region	Facility	Property	Location Type	Stetus						
	104	4	AZ	TCS	TCS1001	110	Updated						
	105	1	AZ	TCS	TC51001	115	Updated						
	106	1	AZ	TCS	TCS1001	210	Updated						
	<u>197</u>	1	AZ	TCS	TC51001	215	Updated						
	108	1	AZ	TCS	TC51001	220	Updated						
	109	1	AZ	TCS	TC\$1001	225	Updated						

Records allow processing updates to existing locations, as well as creating new locations, with all their associated space data.

Integral To:

- Real Estate & Property Management Locations can be created and updated
- Space Management Space occupancy, grants, and programs can be added and updated
- Property Managers Location and space data can be loaded and kept up-to-date easily

Why AssetWorks

A leader in Integrated Workplace Management Software (IWMS), AssetWorks provides a single, unified platform for all of your facility management needs. A veteran team with 25+ years of domain experience, we are dedicated to continued innovation and constantly listening to your feedback and ideas for improving our current products. At AssetWorks, we're more than just an IWMS solution; we're a family dedicated to the successful management of your organization or community.



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